

**This form letter is designed to assist Integra BMS in accurately processing your claims under the group health plan. Please fully complete all applicable sections and mail this form back to Integra BMS at the address listed below.**

Group (Employer) Name:	
Employee Name:	
Employee ID:	
Patient Name:	

**Other Insurance Coverage Information Section**

	Question	Yes or No <i>(circle one and follow directions)</i>																										
<b>1</b>	Please provide the full name and member ID of your spouse in the space provided to the right →	<p>_____</p> <p>please write your spouse's name here</p> <p>_____</p> <p>please write your spouse's Member ID here</p>																										
<b>2</b>	Is your spouse employed now or has your spouse been employed within the last 6 months?	<b>Yes</b> please complete section #3	<b>No</b> Skip to section #4																									
<b>3</b>	Please provide the following information regarding your spouse's employment. <ol style="list-style-type: none"> <li>Name and telephone number of spouse's employer: _____</li> <li>Does your spouse's employer provide health insurance? YES [ ] NO [ ]</li> <li>If "Yes", provide the name and phone number of the insurer or administrator of the employer's Plan:</li> <li>If "Yes", provide the policy and/or contract number of this Plan:</li> <li>Please list all members of your family who are covered under this plan and check the types of coverage in force:</li> </ol> <table border="1"> <thead> <tr> <th>Name</th> <th>Medical</th> <th>Dental</th> <th>Vision</th> <th>Other: ( )</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> </tr> <tr> <td>_____</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> </tr> <tr> <td>_____</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> </tr> <tr> <td>_____</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> <td>Yes No</td> </tr> </tbody> </table>			Name	Medical	Dental	Vision	Other: ( )	_____	Yes No	Yes No	Yes No	Yes No	_____	Yes No	Yes No	Yes No	Yes No	_____	Yes No	Yes No	Yes No	Yes No	_____	Yes No	Yes No	Yes No	Yes No
Name	Medical	Dental	Vision	Other: ( )																								
_____	Yes No	Yes No	Yes No	Yes No																								
_____	Yes No	Yes No	Yes No	Yes No																								
_____	Yes No	Yes No	Yes No	Yes No																								
_____	Yes No	Yes No	Yes No	Yes No																								
<b>4</b>	Is the Patient listed above covered by any other medical, dental, or vision plan, including Medicare?	<b>Yes</b> Please complete section #5	<b>No</b> sign in the employee certification section																									
<b>5</b>	Please provide the following information regarding the Patient's other insurance or Medicare: <ol style="list-style-type: none"> <li>Name and telephone number of patient's other insurance carrier: _____</li> <li>Effective date of other medical, dental, or vision insurance: _____</li> <li>Please provide any other pertinent information in the space below:</li> </ol>																											

**Employee Certification and Signature**

I hereby certify that all information on this claim is accurate and that no information has been omitted.

Employee Signature	Date
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**Please mail the completed form to Integra BMS at:**

Integra BMS, Attn: Eligibility Department, P.O. Box 1178, Matthews, NC 28106